



WISCONSIN SOCIETY OF GASTROENTEROLOGY NURSES AND ASSOCIATES

NEWSLETTER

Winter/Spring 2011

Celebrating GI Nurses and Associates Day March 23

How will you celebrate?

Planning for GI Nurses day is under-way in Wisconsin. WSGNA will support the 4 quadrants of our state with \$750.00 for an educational celebration. If anyone is interested in planning an event in your area, let any board member know. Past events have included speakers with dinner and door prizes. Talk with your sales, drug reps—some may have ideas and will be interested in helping your area celebrate GI nursing.



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PRESIDENT'S MESSAGE

Dear Wisconsin SGNA Members,

Just as we are basking in the glory of our Packers team bringing home the Lombardi Trophy to Tiletown, WSGNA can be proud of the team work that has allowed us to reach new horizons. It has been our good fortune to have our own Peggy Gauthier lead SGNA to new alliances and greater collaboration with our colleagues in various specialties. Thank you Peggy for your commitment to excellence and your stellar leadership on the national level.

I would next like to acknowledge our Past-President, Margaret Hauser-Ullman. She had the courage to initiate the first educational web broadcast for WSGNA. She overcame roadblocks and blazed a new trail for WSGNA & SGNA in utilizing this newer technology for our organization. A few of her other initiatives include reaching out to affiliated organizations such as CCFA, Fox Valley Tech Culinary Arts Program, and Children's Hospital of WI to collaborate in the care and education of our patients. Her leadership has set a high standard for WSGNA and we are all indebted to her for enhancing and advancing the goals of WSGNA.

The other members of the BOD have also been instrumental in achieving new and higher goals for WSGNA. We look forward to another year filled with opportunities for education and networking with our membership. In recognition of you, the dedicated and committed members of WSGNA, we have applied for the Outstanding Region Award. The BOD believes the collective efforts of our vibrant region is worthy of consideration for this award. We hope to bring this "trophy" home from Indianapolis for you.

This coming year we will have the Spring conference on April 29th & 30th in Franklin, a webinar in August, and we will host Multi-regional in Waukesha October 7th-9th. The National course is in the Midwest this year in Indianapolis May 6th-11th. I hope you can join your colleagues at some of these exciting and informative offerings.

We continue to invite you, the members, to consider direct participation in WSGNA by running for a Board position, perhaps planning an educational conference, or attending an educational offering. WSGNA can continue to grow with your help in recruiting your colleagues to join SGNA and receive the benefits you enjoy.

I look forward to working with you this year as we continue to create new opportunities for professional growth and collaboration in WSGNA. Stay warm and enjoy the fun activities of our Winter season.

Yours truly,
Lynn Miller, BSN, RN, CGRN
WSGNA President

BOARD OF DIRECTORS 2011

President

Lynn Miller BSN RN CGRN
Columbia-St. Mary's Hospital
lmiller@columbia-stmarys.org
mrn50@yahoo.com

President-Elect

Cathy Johnson RN CGRN
Waukesha Memorial Hospital
GI Center
casjohnson3@yahoo.com

Secretary

Sheila Gansemer RN
Director – Outpatient Services
Wheaton Franciscan
rgansemer@wi.rr.com
sheila.gansemer@wfhc.org

Treasurer

Mary Fiebelkorn BSN RN
CGRN
Manager – GI Center
Waukesha Memorial Hospital
mary.fiebelkorn@phci.org

Director-at-Large Membership/Nominations

Casey Fisher BSN RN MSN
APNP
Columbia-St. Mary's
CJKit10@wi.rr.com

Director-at-Large Communications/Newsletter

Deb Schmeling MSN RN
Moreland Endoscopy Center
pschmeling1@wi.rr.com

Immediate Past-President

Margaret Hauser-Ullman RN
CGRN
Columbia-St. Mary's Hospital
ullmanmargaret@yahoo.com

OF SPECIAL NOTE



We would like to take this opportunity to thank **Margaret Hauser-Ullman** for her countless contributions as WSGNA President this past year!!!

She is a wonderful advocate for GI nursing!!

Welcome to our newest Board Member- Deb Schmeling

Hi, I am your new Director at Large- Communication/Newsletter. I have been a GI Nurse since 2001 when I was recruited at a Waukesha Memorial Hospital Nursing Fair by none other than Mary Garcia! My first 2 years certainly had a steep learning curve, but I certainly did not have to learn to love GI! Providing care for patients when they feel vulnerable or embarrassed, or when they are reeling from being delivered a life-changing diagnosis, is a privilege. I learn something new every day and strive to be a role model for ongoing professional development.

I have a background in education, receiving my Master's Degree in Nursing Education in 2008. While I tried teaching at a local university, I missed patients terribly. I have been at Moreland Endoscopy since Dec 2009 and, in addition to patient care, I am the staff educator.

Communication is essential in our specialty. I am sure you will agree that Cathy Johnson and Mary Garcia have made great strides in bringing up-to-date pertinent information to our members. They have been pioneers! I look forward to continuing to build upon the wonderful foundation they have established.

DEPARTMENT SPOTLIGHT



SPOTLIGHT ON:

GI Specialists, LLC Moreland Endoscopy Center

1111 Delafield St., Suite 322
Waukesha, WI 53188



The Moreland Endoscopy Center opened in September, 2007 and is dedicated solely to gastrointestinal endoscopy. It is the only free standing endoscopy center in Waukesha County to be accredited by the Accreditation Association for Ambulatory Health Care (AAAHC) and The Joint Commission. The Center recently has been recognized by ASGE for "Promoting Quality in Endoscopy" through the ASGE Quality Endoscopy Unit Recognition Program. It is owned by Gastroenterology Specialists, a physician group with 7 providers.

We have 5 procedure rooms, 11 private admit/recovery rooms, a consult room, and a semi-private area that can accommodate 6 overflow patients. We perform EGDs and colonoscopies. Kim Siebert is our manager. On a typical day we schedule a unit coordinator, a CNA, a scope reprocessing technician, 6 RNs, and 3 EndoTechs. We are all cross-trained to function in multiple roles.

We are proud of our staff. We work well together as a cohesive team because we respect each other's diverse backgrounds. We rely on each other's various areas of expertise. The majority of our staff members previously worked in a hospital-based delivery system, specializing in ICU, ER, surgical, and GI, and several continue to work on Fire and Rescue Teams. Some of us are also pursuing nursing or advanced degrees. All of our nurses are ACLS certified and two nurses are ACLS instructors.

We are committed to patient satisfaction. We conduct both pre- and post-procedure telephone calls, and patients personally receive a satisfaction questionnaire prior to discharge. Both patient-centered and professional education are priorities for our department. We have an extensive education library for patients—almost every patient leaves with at least one handout! Our web site also contains educational videos and links to resources targeted toward the patient's diagnosis. We have an education coordinator who develops ongoing education.

We celebrate successes in a variety of ways. The past year has seen 2 "Grandma" showers, a variety of pot lucks, outings to sporting events, and visits to our favorite after-work relaxation locales.



DEPARTMENT SPOTLIGHT

If anyone would like us to spotlight their department, fill out the form below and send to pschmeling1@wi.rr.com. Thank you!

WSGNA INVITES YOU TO PARTICIPATE IN "DEPARTMENT SPOTLIGHT"

WSGNA is looking for Newsletter spots about YOU! We'd like to hear about your GI department. How big is it? How busy? How many staff members do you have? What do you do to "WOW" your patients? How do you celebrate success? What makes your GI department special? And anything else you would like to say!!

We'd like our members to know more about their peers. You don't have to be an author to submit your story. We can write it for you if you like. Here are some questions to start with. Just answer and we'll do the rest.

Name of GI department: _____

Name of person submitting _____

How can we contact you? _____

How old is your department? _____

How many patients do you see (per week, month, whatever) _____

How many procedure rooms do you have? _____

What is your staff mix (RNs, Techs, clerks, processing tech, etc.)? _____

How many of your staff are certified? _____

How many are WSGNA members _____

What is your patient mix (EGD, colon, bronch, etc.)? _____

Do you do any special procedures (manometry, EUS, pH, etc.)? _____

What do you do to celebrate successes? The department's, an individual's, GI Nurses Day, etc. _____

Would you like to recognize someone in your department for their extraordinary efforts, work, or a special accomplishment? _____

What is your department most proud of? _____

What is your department's biggest challenge? (Perhaps someone who reads this has the same issue and can help! _____

What do you feel makes your department special or different from other GI departments? _____

Do you have a customer service story that you would like to share? _____

Do you have any pictures that you'd like to put in the newsletter? _____

Anything else?? Anything at all!? _____

That's it. You've done it!

Send your notes/comments/form/pictures to:

Deb Schmeling at pschmeling1@wi.rr.com Or fax to 262-650-7341 ATTN: Deb S.

OF SPECIAL NOTE



I'd like to thank the WSGNA Board for the Scholarship to attend the fall conference in La Crosse. All the presentations were interesting and presented useful information. I especially enjoyed the opening session on bowel preps and the afternoon session on conscious sedation. Both speakers presented information that I know will be helpful in my practice. Thanks also to the LaCrosse planning committee for a great day.

Theresa Robinson, RN

Dear WSGNA Board Members,

Thank you for financially supporting an educational opportunity for me. I attended the Fall WSGNA Conference in La Crosse, Wisconsin this past Saturday, Nov. 6, 2010. The planning committee did an excellent job selecting the knowledgeable speakers. I especially enjoyed Dr. Van Norstrand's lecture on the advanced practices in Pancreatic and Biliary Endoscopy. I especially appreciated his acknowledgement of the excellent staff he is lucky to work with. Another excellent speaker was Dr. Carlisle who spoke on conscious sedation, or should I say moderate sedation.

**Thank you again,
Sue Machones, BSN RN CGRN**



I would like to thank the WSGNA Board for the scholarship to the Fall WSGNA Conference "What's the Key to a Successful Endoscopy" held in La Crosse on Nov 5 and 6, 2010. I thought all the speakers were good and the topics very interesting. I thought the section on moderate sedation by Dr. Stephen Carlisle brought up some interesting points that I will share with my co-workers and utilize. I want to congratulate Franciscan Skemp Mayo Health System and Gundersen Lutheran Health System on a job well done.

Karin Johnson, RN CGRN



Thank You

DONATIONS

2010 WSGNA Charitable Donations ...

Celiac Awareness Scholarship \$500.00
Fox Valley Technical College Culinary Arts Program –

In 2009 at a regional conference, a chef from this program spoke to our membership. He was passionate about educating his students in the preparation of food for celiac customers. He left quite an impression with the audience, his understanding, humor and culinary knowledge made us decide to support this program in 2010. He has cooked for the celiac support group in Fox Valley and is diligent in his preparation for this group.

Bonnie Lynn Mechanic Celiac Clinic \$1500.00
Children's Hospital and Health System

WSGNA has supported this celiac clinic for two years. This was chosen because they serve children from throughout the state. They have clinics in various parts of the state. This scholarship provides a comprehensive binder with valuable celiac information to newly diagnosed children and their families. Copies of thank you letters are included to show you how much this has helped these families.



...some recipient responses as a result

Thank you for the gluten free guide. It is very helpful to me and my family.
 Sincerely,

Emma Henkhaus

Thank you so much for the gluten-free product binder. The diagnosis of celiac disease was a big surprise for our family. The amount of information to learn was overwhelming. The binder is an excellent resource and is helping us all learn what products to eat for a gluten-free diet. Our daughters are feeling much better.

The Hicks Family

My 13 year old daughter was recently diagnosed with celiac disease. My family and I greatly appreciate your kind donation which provided us with a copy of the CSA Gluten-free product listing guide. Adapting to and understanding a gluten-free diet is much simpler with this reference. Thank you very much for your efforts to support people with celiac disease.

Mary Beth Keane

Thanks for the care you give.

LoDonnell Collin

Thanks so much for the CSA Product Binder for our family. Our 8 year old son Jake was diagnosed in February and it has been a challenge for us. I'm sure the binder will be a great help for us in finding foods for Jake. Thanks again for this wonderful gift to our family.

The Wendricks Family

Thank you so very much for your kind gift of the gluten-free product listing. I can already tell that it will be a valuable resource.

The Moll Family

Ana and I would like to thank the WSGNA for the CSA Gluten-Free Product Listing Guide. It is a resource we depend on a lot when doing our grocery shopping and dining out. We appreciate this wonderful gift and just wanted to express our gratitude. Thanks again!

Taralee Williams

We are extremely grateful to the WSGNA for their generous donation of the CSA Gluten-Free Product Listing Guide. This will serve as a valuable tool for us to help identify products that our daughter can eat. Thank you so much for starting us on our journey, helping our daughter live a healthy, gluten free life! We are extremely grateful.

Kurt and Jill Burie

LETTER FROM WSGNA IMMEDIATE PAST PRESIDENT

Dear Members,

The past year has been a busy and exciting time for WSGNA members. Just to give a sample: We've awarded certification and educational scholarships, supported the children in our GI community by donating to the Children's Hospital Bonnie Lynn Mechanic Celiac Clinic, sponsored three educational conferences (two were broadcast via satellite), and standardized our accounting practices.

In April, 42 Wisconsinites also attended the national conference in Orlando. We were thrilled to support Teri Vos and Peggy Gauthier in their roles as outgoing and incoming SGNA presidents.

This upcoming year is sure to bring more opportunities for growth as a GI professional. The 2011 WSGNA board of directors is a talented and seasoned group with great ideas and energy to match. The presidential gavel has been passed to my friend and colleague Lynn Miller. Her commitment to excellence and passion for our GI profession will serve all of you well.

I personally have found the last year to be an exciting challenge. As a result, I have great memories. The ones that stick out the most center around the invaluable help I received from WSGNA members.

Thank you for the privilege of serving as your President,

Margaret Hauser-Ullman RN CGRN
WSGNA Immediate Past President



**A summer satellite conference is
in the planning stages.**

Visit us at
www.wsgna.org

**For more information as it
becomes available.**



MEETING MINUTES

WSGNA Fall Board of Directors Meeting Best Western Midway Motor Lodge La Crosse, WI November 5, 2010

Attendance: Margaret Ullman(President), Mary Fiebelkorn(Past-President), Lynn Miller(President-Elect), Chris Crevcoure(Treasurer), Sheila Gansemmer (Secretary), Cathy Johnson(Director at Large Communications/Newsletter)

- I. Meeting called to order 433pm by Margaret Ullman
- II. Minutes from 8/14/10 meeting reviewed and updated:
 - A. Secretary report Letter F: change "make mandatory" to "recommend"
 - B. Conference section: Should be " Spring 2011 conference"
 - C. Website Sponsorship: Mediations will look to sponsor website
 - D. Motion to approve minutes with amendments by Cathy, motion seconded by Lynn and carried by other members.
- III. Committee Reports:
 - A. Secretary – Sheila – reported minutes from last meeting
 - B. Treasurer – Chris –
 1. Money Market Balance:\$26,595.31 Checking Account Balance: \$2107.34
 2. No outstanding checks
 3. Check was sent to the Culinary Institute and Children's Hospital
 4. Website domain comes July and December, discussion on the billing of the domain, the most recent payment in September.
 5. Chris will provide transfer information to new Treasurer Mary F.
 6. \$11,000 was transferred from money market to checking this year
 7. Chris will email the breakdown of expenses document to Margaret, Cathy and Mary
 8. Chris will email the domain information to Mary
 9. Motion by Lynn to approve the treasurer's report, motion seconded and carried by the members
 - C. Communications/Newsletter – Cathy
 1. Correction of newsletter, 2011 Multi-regional conference is in Waukesha not Chicago
 2. Mary Garcia to invoice Treasurer
 3. Discussion by members as to continuation of services for website, members support continuation of services offered for updating website through Mary Garcia
 4. Cathy will send out a holiday note in December and welcome new board members
 - D. Membership and Nominations – Casey's report offered in absentia
 1. 2011 Election results:
 - a. President Elect: Cathy Johnson 48 votes – Chris Crevcoure 22 votes
 - b. Treasurer: Mary Fiebelkorn 44 votes – Sue Machones 26 votes
 - c. Director for Communications/Newsletter: Deb Schmeling 69 votes
 2. Membership: 195 members
 3. In 2011, \$5975.00 in scholarships was awarded to members
 4. Multi-Regional Conference Scholarship winners: Nancy McKinnon, Pamela Graham
 5. Certification Scholarship winner: Samantha Johnson
 6. WSGNA Fall Conference Scholarship winners: Karon Lankford, Karin Johnson, Sue Machones, Theresa Robinson
- IV. Unfinished Business
 - A. Board Compensation Changes – Mary presented the Board Members Compensation Policy – after discussion the following changes were recommended:
 1. #9: In addition the position of Treasurer will be reimbursed the following: Expenses to attend Fall SGNA Leadership Conference: mileage and hotel based on half double occupancy
 2. #16: The Board of Directors may appoint another board member to attend the Fall Leadership Conference
 3. Note: The President Elect and the Treasurer are required to attend the Fall Leadership Conference. Exceptions will be determined and approved by the Board of Directors
 4. Policy approved with changes by Board members. Cathy made motion to approve, Mary seconded motion, motion carried.
 - B. Charitable Donations Update: Margaret
 1. For 2010 Donations were made to the following organizations on behalf of WSGNA
 - a. Fox Valley Tech Culinary Arts Program – Scholarship for program which includes education on gluten free diets. Scholarship will be awarded in Spring 2011, \$500. Awards program will be May 10, 2011. It would be nice for someone from the Board to attend and present the scholarship. Chris C. said she would attend on behalf of the board members.
 - b. Children Hospital of Wisconsin for education for patients diagnosed with Celiac Sprue. A \$1500 scholarship will be awarded to representative Elaine Danner
 - C. Future Conferences:
 1. Spring Conference – Sponsored by Wheaton Franklin Hospital – plan for April 2011
 2. Multi-Regional Conference- Milwaukee – October 7, 8, and 9, 2011
 3. Final Report from August Conf.
 - D. Website Sponsorship: Margaret

MEETING MINUTES CONT'D...

1. Medivations has agreed to sponsorship of web-site – they have sent check and need to send formatted logo and link. \$500 for sponsorship
 2. Sponsorship includes 6 months on the website with their logo and link
 3. Boston scientific declined sponsorship, Olympus declined sponsorship, Wilson Cook declined sponsorship. Abbott is still undecided
- V. New Business
- A. Budget 2011
1. Margaret itemized proposed budget expenses for 2011
 2. President Elect: Mileage, National Conference, Leadership Conference, Spring Conference, Multi-regional Conference – anticipate \$1730
 3. President: Mileage, Nationals, Spring Conference, Multi-regional Conference – anticipate \$1705
 4. Immediate Past President: Mileage, Educational Stipend, Spring Conference, Multi-regional Conference – anticipate \$1300
 5. Secretary, Treasurer, DAL (2): Mileage, Educational Stipends, Spring Conference, Multi-regional Conference - anticipate \$4851
 6. Total Board Expenses –(2-5) \$9586
 7. Scholarship/Member Benefits
 - a. 2 scholarships for National Conference - \$2000
 - b. 5 scholarships to Spring Regional Conference - \$625
 - c. 3 scholarships to Multi-regional Conference - \$1050
 - d. 2 scholarships for certification- \$800
 - e. GI nurses day for 4 regions - \$3000
 - f. 10 gift cards for certification - \$250
 - g. 10 new and 10 renewal SGNA memberships - \$2250
 - h. Total Scholarship: \$5075 Total Member Benefits: \$5750 – grand total \$10825
 8. Bonding Insurance - \$165
 9. Regional/rechartering fees - \$115
 10. Multi-regional Rep Expenses - \$500
 11. Multi-regional gift contributions - \$100
 12. Website maintenance - \$1000
 13. Postage for Fall elections - \$250
 14. Total Miscellaneous – (8-14) \$3130
 15. Grand total for expenses 2011 - \$23541
 16. Budget reviewed by Board – motion received to approve and seconded. Budget approved for 2011
- B. Review of Scholarship Award Policy
1. Policy reviewed and discussed. Will add line to policy “If you receive a National scholarship you will not be eligible for scholarship for the remainder of the year
 2. Discussion as to membership and how to get them to apply for scholarships, will say something at BOD meeting to remind members
 3. Policy approval – motion made and seconded – policy approved
- C. Board would like to apply for Outstanding Regional Society – will need to ask members if they are involved in community volunteer
- VI. Meeting adjourned 1825

**WSGNA Fall Business Meeting
Best Western Midway Motor Lodge
La Crosse, WI
November 6, 2010**

Board Member Attendance: Margaret Ullman(President), Mary Fiebelkorn(Past-President), Lynn Miller(President-Elect), Chris Crevcoure(Treasurer), Sheila Gansemmer (Secretary), Cathy Johnson(Director at Large Communications/Newsletter)

- VII. Meeting called to order 1130 am by Margaret Ullman
- VIII. Quorum Identified with members attendance at meeting
- IX. Introduction of new Board member: Deb Schmeling – Director at Large Communications and Newsletter
- X. Committee Reports:
 - E. Secretary – Sheila – Minutes from 2009 Spring Business meeting are located in your conference binder, motion made to approve minutes from Nancy G, second received. Minutes approved
 - F. Treasurer – Chris –
 10. Money Market Balance:\$26,595.31 Checking Account Balance: \$2107.34
 11. \$2145 rebate from SGNA for member dues
 12. Webinar in March and August profit of \$1858.08 – plan to add additional locations to have each quadrant of the state repre-

MEETING MINUTES CONT'D...

- sented
- 13. Website domain comes July and December, discussion on the billing of the domain, the most recent payment in September.
- 14. If anyone would like to see the full Treasurers report please see Chris after the meeting.
- G. Communications/Newsletter – Cathy
 - 5. Correction of newsletter, 2011 Multi-regional conference is in Waukesha not Chicago
 - 6. Multiregional conference is set for October 7, 8, and 9 2011 at Milwaukee Marriot West
 - 7. In an effort to support our website we will be adding at random a member name on the website and that member will win a renewal membership for SGNA, if you see your name please contact Casey Fisher, Director at Large Scholarship and Membership
 - 8. National Conference 2011 is in Indiana – Scheduled for May 11
 - 9. We are looking to apply for “Outstanding Regional Conference” through SGNA, we need your help, if you are involved in legislative or community work please contact Cathy Johnson, Director at Large Newsletter/Communications
- H. Membership and Nominations – Lynn Miller reporting for Casey Fisher
 - 7. 2011 Election results:
 - d. President Elect: Cathy Johnson 48 votes – Chris Crevcoure 22 votes
 - e. Treasurer: Mary Fiebelkorn 44 votes – Sue Machones 26 votes
 - f. Director for Communications/Newsletter: Deb Schmeling 69 votes
 - 8. Membership: 195 members
 - 9. In 2011, \$5975.00 in scholarships was awarded to members
 - 10. SGNA Annual Course Scholarship winners: Theresa Robinson, Amanda Lee Jensen, Sandra Schneider, Dennis Geiger
 - 11. WSGNA Mini-Course (March 2010) Scholarship winners: Deb Schmeling, Karin Johnson, Kathy Nault, Karon Lankford, Sue Machones
 - 12. Multi-Regional Conference Scholarship winners: Nancy McKinnon, Pamela Graham
 - 13. Certification Scholarship winner: Samantha Johnson
 - 14. WSGNA Fall Conference Scholarship winners: Karon Lankford, Karin Johnson, Sue Machones, Theresa Robinson
- XI. House of Delegates Resolutions
 - E. 2009 House of Delegates Resolutions
 - 5. HOD Resolution #1 - Amended and Approved – Recommended that the SGNA BOD approves the development of education to include recommended competencies for nurses in the extended role of RN PEG tube assist
 - 6. HOD Resolution #2 – Approved - Recommended that the SGNA BOD approves HOD resolution that SGNA should offer financial assistance in the form of a scholarship for associates/technicians to obtain the Associates program.
 - 7. Note: The President Elect and the Treasurer are required to attend the Fall Leadership Conference. Exceptions will be determined and approved by the Board of Directors
 - 8. Policy approved with changes by Board members. Cathy made motion to approve, Mary seconded motion, motion carried.
 - F. 2010 House of Delegates Resolutions
 - c. SGNA will require each region to provide a minimum of one contact hour annually that is dedicated to scope reprocessing or infection control. This will be an annual rechartering requirement. – Not approved
 - d. SGNA Practice Committee will clearly state how scopes should be stored – Approved to go to SGNA
 - e. SGNA will write a position statement clearly stating the specific length of time an endoscope may hang unused before requiring reprocessing prior to the next patient use – Approved to go to SGNA
 - f. SGNA will provide a quarterly PowerPoint or other educational media with a focus on regional leadership. Contact hours will be included. This may potentially reduce costs at regional and national level by offering the Leadership Conference every other year – Approved to go to SGNA
 - g. SGNA will develop content on regional website best practices. This would increase the sharing of information, visibility, and accessibility of the region to members and other regions. - Approved to go to SGNA
 - h. SGNA will offer free/nearly free educational programs with contact hours to its members online and on a regular basis – Approved to go to SGNA
 - i. SGNA will offer the National Annual Course in April instead of May – Approved to go to SGNA
 - j. These Resolutions were submitted to the SGNA Board of Directors for a final vote this summer – as of this meeting final results have not been reported
 - k. Submission of resolutions for House of Delegates for 2011 is due January 2011.
 - G. Future Conferences:
 - 4. Spring Conference – Sponsored by Wheaton Franklin Hospital – plan for April 2011
 - 5. National Conference Indianapolis, Indiana – May 6-11, 2011
 - 6. Multi-Regional Conference- Milwaukee – October 7, 8, and 9, 2011
 - 7. Looking for hosts for future conferences in 2012 – it is difficult to maintain our expense to income ratio without dual conferences. Please consider hosting in 2012

MEETING MINUTES CONT'D...

H. New Business:

4. WSGNA offers multiple opportunities for members to win scholarships, yet many times these opportunities are not applied for and go unused. Please view the application forms on the website and think about applying. The form needs to be submitted to the Director at Large Nominations, if you are selected then you just have to provide proof of attendance and submit a short synopsis of what you learned at the conference. The synopsis will be posted in the newsletter.
5. We are offering the following scholarships for 2011:
 - a. 2 scholarships to SGNA National Course
 - b. 4-5 scholarships to the Spring WSGNA Conference
 - c. 2-3 scholarships to the Multiregional Conference
 - d. 2 scholarships for taking the certification exam
 - e. 3 scholarships for recertification
6. SGNA membership renewal winners selected at today's conference:
 - a. Members: Maggie Smitala, Sharon Lutz, Sarah Shirek, Annette Glaser, Linda Anderson, Diane Harding, Diane Krueger
 - b. Non-members: Susan Opprecht, Chastity Fuchsteiner, Nicole Tracey, Jacqueline Burkhardt, June Bahr, Norene Schwirtz, David Foster
 - c. Congratulations to the above attendees

XII. Motion received to adjourn meeting, motion seconded from membership

XIII. Meeting Adjourned at 1145am

Minutes respectfully submitted by Sheila Gansemer, RN – WSGNA Secretary

**WSGNA Winter Board of Directors Meeting
Fiddleheads, 10530 N. Port Washington Rd
Mequon, WI
January 15th, 2011**

Attendance: Lynn Miller (President), Margaret Ullman (Past-President), Mary Fiebelkorn (Treasurer), Cathy Johnson (President-Elect), Casey Fisher (Director at Large Membership and Scholarship), Deb Schmeling (Director at Large Communications/Newsletter), Sheila Gansemer (Secretary)

- XIV. Meeting called to order 915am by Margaret Ullman – The gavel was then passed to new President Lynn Miller. Words of appreciation were shared to outgoing President Margaret on her excellent leadership this past year.
- XV. Minutes from November 5th meeting reviewed and updated:
 - E. II. B. Meditations – change to minutes
 - F. III. D. 3. 2010 – change from 2011 in minutes
 - G. IV. B. 1. b. – donation will be awarded to Children's Hospital of WI – Celiac Clinic Foundation – addition to minutes
 - H. V. B. 2. Business – change from BOD in minutes
 - I. Motion to approve minutes with amendments by Margaret, motion seconded and carried by other members.
 - J. Table the Business meeting minutes until next meeting
- XVI. Committee Reports:
 - I. Secretary – Sheila – reported minutes from last meeting
 - J. Treasurer – Chris Crevcoure – hand-off to Mary Fiebelkorn
 15. As of 12/31: Money Market Balance: \$20,597.17 Checking Account Balance: \$630.12
 16. Total assets: \$21,227.29 Total expenses: (scholarship, education, postage) \$23,554.17
 17. Motion by Lynn to approve the treasurer's report, motion seconded and carried by the members
 - K. Communications/Newsletter – Cathy Johnson
 10. Introduction of Deb Schmeling as the new Communications/Newsletter DAL
 11. Application for Outstanding Region completed by Cathy – shared with group. Application has been forwarded to SGNA for consideration, thank-you Cathy for gathering all of the information, group felt we had a good chance at winning.
 12. Invoice for website passed on to Treasurer
 13. Next newsletter will be a winter letter; generally they are seasonal – due out the end of February
 14. The Board acknowledged Cathy for all of her hard work and dedication to the newsletter and the work with the website, thank-you!
 - L. Membership and Nominations – Casey Fisher
 15. Membership: 121 members as of 1/14/11
 16. No one acted upon the discount membership coupon we had available
- XVII. Old Business
 - I. Sharon Worzalla Award
 9. Lynn discussed the information she received on Sharon's history, group discussion on how to award the scholarship and the application process. Lynn will bring to next meeting. Cathy suggested the award be called "WSGNA Distinguished Service Award in Dedication to Sharon Worzalla"

MEETING MINUTES CONT'D...

10. Applications will be available in the February newsletter
- J. Proceeds from the LaCrosse conference
 11. Nancy Hammes sent a report of 67 attendees, revenue collected \$14,363.00
Outstanding Region Application – Cathy completed the application and will submit
- K. Outstanding Region Application
 1. Cathy completed the application and will submit to SGNA
- L. Future Conferences
 - a. Multi-regional conference – October 7.8.and 9, 2011 at Waukesha Marriot West
 - i. Vendor committee coordinated
 - ii. Speaker committee coordinated
 - iii. Next meeting 2/15
 - iv. Looking to see if they can have some type of transport to different areas for people coming in from out of town for events, like the mall or something like that.
 - b. Spring WSGNA Conference – April 29th and 30th
 - i. Franklin Conference Center
 - ii. Speakers will focus on GI/liver and a bronch
 - iii. Friday evening reception and CEU – suggestion to keep contact hours for Friday separate from Saturday
 - c. Summer Webinar Plan – Plan for August 17
 - i. Include different regions, Green Bay, LaCrosse, Milwaukee
 - ii. Plan Weekend or evening event
 - iii. For evening event have speaker 630-830p
 - iv. Look for vendor support/ venue of Joey Buenos is ok
 - v. Discussion of opportunity to purchase “go to meeting” program to facilitate at home viewing of webinars by members. Would need to identify a way for viewers to verify attendance for CEU receipt
 - vi. Will look into “Pay Pal” for online dollar collections
 - d. Future conferences
 - i. Spring 2012 – SLMC – Monica Tanner
 - ii. Will check with Nancy Gonzar for Fall 2012
- M. Legislation for GI
 - a. Colorectal CA Prevention and Early Detection Treatment Act of 2009 (HR1189)
 - b. Support letters sent to Congressman Sensenbrenner – response is does not support due to cost. Margaret redrafted a response and asked for him to sponsor the bill.
 - c. We will continue to have links for members to write letters of support
 - d. Motion made by Margaret for the Board to support the bill – second received and motion carried
- N. Review Donations for 2011
 - a. Original budget tabled donations to see what our finances would be with the support brought in from the 2011 conferences
 - b. Target amount \$2000 -\$3000
 - c. The Board is asked to think about organizations who could be potential recipients of donations
- O. Need New Banner Stand – current stand we have will not work with the new banner, will review selection from the store we purchased the flag.
- XVIII. New Business
 - D. GI Nurses Day 2011
 17. Last Wednesday in March – March 23
 18. Locations Green Bay, Milwaukee and possibly LaCrosse
 19. Will send out a reminder in the newsletter
 - E. Policy Review
 4. Vested Interest
 5. Whistle Blower
 6. Document Retention and Destruction
 7. Will reformat into WSGNA letterhead and then bring back to the Board for approval. SGNA recommends that each chapter have these policies
 8. 2010 Regional Society Handbook is now on line, it contains policies and House of Delegates Introduction
 - F. Budget for 2011
 - a. More scholarships to Nationals proposed. Would like to propose 3 vs. the budget of 2 for 2011. After discussion Margaret made a motion to amend the budget to increase the National conference to 3.
 - G. Scholarship Eligibility
 - a. Mary F. to send the scholarship winners listing to Casey, Deb and Margaret
 - b. Group discussion as to eligibility for scholarships – should there be a limit
 - c. Recommendation: add a sentence relating to qualification for scholarship, winners of the national conference scholarship

MEETING MINUTES CONT'D...

- are not eligible to be awarded another scholarship for the rest of the calendar year.
- H. Leadership Conference
 - a. In October President Elect and Treasurer to attend
 - b. If you attended in Spring would you still need to attend in Fall. Discussion by group the Fall conference is more comprehensive so is recommended if you have not attended before
 - c. Cathy plans to go in May. Lynn and Cathy plan to attend the HOD on Thursday at Nationals.
 - I. BOD Meeting Schedule
 - a. Plan to continue location at Fiddleheads in Mequon
 - b. Spring Meeting, April 29th 3pm-5pm – Staybridge Hotel – 27th street and Ryan Road
 - c. Summer Meeting , July 16th 9am – Fiddleheads
 - d. Fall Meeting, October 1st 9am – Fiddleheads
 - e. Winter Meeting, January 14, 2012 – Fiddleheads
 - J. Scholarship Eligibility
 - 1. Group discussion as to eligibility for scholarships, should there be a limit
- XIX. Meeting adjourned 1220 pm
Minutes respectfully submitted by Sheila Gansemer, RN

Upcoming Conferences

April 29-30, 2011



WSGNA's Spring Course
Franklin, WI

May 6-11, 2011



SGNA's 38th Annual Course
Indianapolis, IN

October 7-9, 2011



Multi Regional Conference
Milwaukee Marriott West
Waukesha, WI

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