

WSGNA
Leader Position
Director-at-Large

As members of the Board of Directors, the Directors-at-Large work closely with the Board and SGNA headquarters staff in providing management duties of the Regional Society.

Eligibility

- Voting member of WSGNA for the past two consecutive years prior to nomination
- Familiar with WSGNA Bylaws

Responsibilities and Duties of a Director

- Attendance is expected at all meetings of the Regional Society and all Regional Society board meetings
- Presents committee reports, proposed programs, and action plans to the BOD for approval/progress.
- Participates in and/or chairs BOD committees and task forces as appointed by the President.

1. Director-at-Large for Membership/Nominations

- Elected by the membership in the odd year of two year term
- Utilizes and adapts the SGNA guidelines as a basis for recruitment and retention.
- Works with the Immediate Past-President to identify the projects and programs for nominations and elections.
- Responsible for the annual review and revision of the Scholarship policy as well as review of candidate applications for scholarship awards

2. Director-at-Large for Communications/Newsletter

- Elected by the membership in the even year of a two year term
- Reviews website for content and accuracy on monthly basis
- Liaison to the Webmaster
- Organizes the articles for newsletter and distributes the regional newsletter as the primary medium of communication. Submits content for website to the webmaster.

Time Commitment: May be as much as 4-8 hours each month (commitment for newsletter/website is an additional 25-30 hours per month) depending on the business of the regional society. Travel may be 6-14 or more days per year to regional events, multi-regional event, and 4-6 business meetings. Timely responses to board of directors email communications.

General Leadership Characteristics

- Committed to and enthusiastic about the mission statement, goals and strategic plan of the regional society.
- Inspires confidence and support among the leaders and motivates others to take constructive actions.
- Is fair, open minded, and objective, and utilizes appropriate information and sound judgment to formulate board policy and make decisions.
- Organized and able to meet timelines
- Communicates clearly, effectively, and positively with individuals

Travel Required

- Board of Directors Business meetings
- Regional Education Conferences
- SGNA and Multi-Regional Conferences (optional)

Reimbursement

- WSGNA reimburses expenses related to Board of Director meetings (including but not limited to mileage and accommodations based on half of double occupancy room rate).
- Registration fee to regional courses is waived
- Up to \$1000 per calendar year as an educational stipend to include registration, transportation/mileage, and hotel expenses for attendance at regional, multi-regional, and SGNA national conferences of member's choice.
- In the event that the SGNA annual course is chosen, monies may be distributed prior to the event.
- All monies not used to be kept in the treasury.
- Postage, copying/materials, phone

Revised: 1/19/05, 11/01/08

Revisions approved by WSGNA Board of Directors 11/1/08